



BELIZE

**BELIZE BUILDING ACT
CHAPTER 131**

REVISED EDITION 2020

**SHOWING THE SUBSTANTIVE LAWS AS AT
31ST DECEMBER, 2020**

This is a revised edition of the Substantive Laws, prepared by the Law Revision Commissioner under the authority of the Law Revision Act, Chapter 3 of the Substantive Laws of Belize, Revised Edition 2020.

This edition contains a consolidation of amendments made to the law by Acts No. 39 of 2017.



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CHAPTER 131

BELIZE BUILDING

ARRANGEMENT OF SECTIONS

PART I

Preliminary

1. Short title.
2. Interpretation.
3. Application.

PART II

Administration

4. Central Building Authority.
5. Meetings of the Authority.
6. Secretary of the Authority.
7. Times and places of meetings of the Authority.
8. Members not to participate in certain discussions.
9. Director of Building Control.
10. Functions of the Director.
11. Technical Managers and Building Inspectors.
12. Protection of persons acting *bona fide* under the Act.
- 12A. Reports.

PART III

Building Permits and Control

13. Application for a permit to build or demolish.
- 13A. Advertisement restriction.
- 13B. Certification.

- 13C. Jurisdiction.
- 13D. Scope of jurisdiction.
- 13E. Decertification.
- 14. Approval or rejection of plans.
- 15. Procedure for waiver.
- 16. Request for further information.
- 17. Consultation in relation to applications.
- 18. Grant of a building permit.
- 19. Fees.
- 20. Stop Order.
- 21. Penalties.
- 22. Appeals.
- 23. Power to require removal or alteration of work.
- 24. Deposit of plans to be ineffective.
- 25. Occupancy certificates.
- 26. Moveable dwellings.
- 27. Buildings of mixed occupancy.
- 28. Change of use.
- 29. Public buildings.
- 30. Director may enter.
- 31. Public buildings not to be used until approved.
- 32. Conversion into a public building.
- 33. Authority may require alterations necessary for safety of public.
- 34. Dangerous buildings.
- 35. Closure Orders.
- 36. Hurricane precautions.
- 36A. Prosecutions.

PART IV

Miscellaneous

- 37. Regulations.
- 38. Repeal.

CHAPTER 131

BELIZE BUILDING

7 of 2003.

[1st September, 2005]

2 of 2005.

39 of 2017.

S. I. 104 of 2005.

PART I

Preliminary

1. This Act may be cited as the Belize Building Act.

Short title.

2.–(1) For the purposes of this Act, unless the context otherwise requires, the following expressions shall have the meaning hereby assigned to them—

Interpretation.

“addition” means an extension to the structure of a building;

“applicant” in relation to any permit issued under this Act, means an applicant for the permit;

39 of 2017.

“architect” means a person registered under the Professional Architects (Registration) Act;

CAP. 326.02.

“Authority” means the organisation established under section 4 with responsibility for the administration of the Act;

“builder” means a person engaged as a contractor or otherwise in the erection, construction, alteration, improvement, maintenance or repair of buildings or works incidental to any of the foregoing;

“building” means any structure used or intended to be used for human habitation, work, interaction, or other occupation whether permanent or temporary, and every part thereof,

39 of 2017.

including any fixture thereto, not being a structure or erection consisting of or ancillary to—

- (a) a road, whether public or private, including in the case of a public road but not in the case of a private road any bridge or culvert on which the road is carried;
- (b) a sewer or water main that is, or is to be, vested in a public authority;
- (c) an aerodrome runway;
- (d) a railway line;
- (e) a telegraph line and its supports;
- (f) an electricity supply line and its supports that is or is to be vested in a public authority;
- (g) a reservoir that is or is to be vested in a public authority;
- (h) a vehicle or craft that is not used or adapted for use as a class of building or structure classified under the National Building Code;
- (i) a mobile home, caravan or similar transportable structure that-
 - (i) is not used for long-term habitation; and
 - (ii) is readily transportable without being disassembled or removed from associated components including a footing, pier, stump, rigid annex or other thing to which it is attached other than for structural purposes;

- (j) an outhouse;
- (k) a farm structure not used for human habitation and being no less than one hundred feet from human habitation;
- (l) a storage shed;

“Building Inspector” means an engineering or architectural technician appointed under section 11 to assist the Director in the performance of his duties or to assist a Building Unit in the performance of its duties; 39 of 2017.

“building permit” means a permit for the construction or demolition of a building issued under section 13; 39 of 2017.

“Building Unit” means a Building Unit appointed under section 3; 39 of 2017.

“dangerous building” means a building rendered unfit for human or other habitation or which constitutes a danger to public safety by reason of the building, or anything attached to the building, being in such a state as to cause risk or injury either to the occupier or owner of such building or to any neighbouring building or to the public;

“Director” means the Director of Building Control appointed under section 9 of this Act and charged with the administration of the affairs of the Authority;

“engineer” means a person registered under the Professional Engineers (Registration) Act; CAP.326.03.

“farm structure” means a structure used for agricultural purposes including a coop, corral, irrigation trough and water trough; 39 of 2017.

“fence” means an enclosure or wall, not exceeding six feet, that surrounds a plot of land;

“existing building” means a building erected or in the course of erection at the time when the building regulations come into force in the area in which the building stands, or a building the plans of which have been approved by the Building Unit at that time;

“habitable room” means a room used or intended to be used for living, eating or sleeping, and “habitation” shall be construed accordingly;

“hazardous materials” means any material scheduled by the Authority as a hazardous material and includes all substances for the storage or use of which special legislation exists such as explosives, petroleum and other highly flammable liquids;

“hazardous process” means any process scheduled by the Authority as being a hazardous process and includes processes involving hazardous materials;

“house” includes any part of a building, being a part which is occupied or intended to be occupied as a separate dwelling, and in particular includes a flat;

“local authority” means—

- (a) in respect of Belize City, the Belize City Council constituted under the Belize City Council Act; CAP.85.
- (b) in respect of the City of Belmopan, the Belmopan City Council constituted under the Belmopan City Council Act; CAP. 86.
- (c) in respect of any other town, the Town Council of that town as constituted under the Town Councils Act; CAP. 87.

2 of 2005.

“Building Unit” means the Building Authority reporting to the local authorities and charged with the responsibility of

approving building plans and issuing building and occupancy permits on behalf of the Authority;

“long-term habitation” means not more than 3 months; 39 of 2017.

“Minister” means the Minister responsible for housing;

“municipal boundary” means the limits of a city or a town established by the Belize City Council Act, the Belmopan City Council Act or the Town Councils Act, as the case may be; 39 of 2017.

“new building” means a building other than an existing building;

“occupancy permit” means a permit for the occupancy of a building issued under this Act; 39 of 2017.

“occupier” of a building means the person in temporary or subordinate possession of the building in respect of which the word is used or of any part of such building;

“operations” includes operations carried out in relation to the enclosure and preparation of the site of a building;

“owner” of a building includes the person for the time being receiving the rent of the building in connection with which the word is used, whether on his own account or as agent or trustee for any other person or persons, or who would receive the same if such building were let to a tenant;

“person” includes a corporation or incorporated body;

“plot” means all that piece of land which belongs or will belong exclusively to the building;

“public building” means a school, college church, chapel, hospital, theatre, public hall, concert room, community centre, any facility designated by the Minister as a large sports facility and any facility officially designated as an emergency facility 39 of 2017.

by the National Emergency Management Organization; “street” includes any public road, bridge, lane, alley or footway and any drain in connection therewith, and any land reserved for a future public road or footway and any drain in connection therewith;

39 of 2017.

CAP. 85.
CAP. 86.
CAP. 87.

“rural area” means any place outside of a municipal boundary, as per the Belize City Council Act, Belmopan City Act and Town Council Acts;

39 of 2017.

“storage shed” means a structure used exclusively for the storage of tools, materials, and equipment and not used for human habitation;

“structure” includes any building, or any part thereof, and any wall or fence or any other structure whatever, and everything fixed to or projecting from any building or any wall or fence or other structure;

39 of 2017.

“Technical Manager” means the Technical Manager of a Building Unit appointed under section 11;

39 of 2017.

“Tribunal” means the Tribunal established under section 22.

(2) Any reference in this Act to a building shall, unless the context otherwise requires, be construed to include a reference to a prospective building; and in relation to the extension, alteration or change in use of a building, the expression “building” in this Act shall, unless the context otherwise requires, be construed as a reference only to so much of the building as is comprised in the extension or in the subject of the alteration or change in use, as the case may be.

Application.

3.—(1) The provisions of this Act shall apply to the construction of any building in Belize.

(2) Any addition to, rebuilding or substantial refurbishing of the structure of a building must comply with the provisions of this Act, even if the building was erected before the Act became operative.

(3) Where additions are made to an existing building that would not comply with the provisions of this Act, the owner or applicant must state what steps are to be taken to improve compliance, or the Building Inspector for the district may impose conditions to ensure that the additions comply with the provisions of this Act.

PART II

Administration

4.–(1) There is hereby established a Central Building Authority consisting of the members specified in sub-section (2) which shall be responsible for the administration of this Act.

Central Building Authority.

2 of 2005.

(2) The Authority shall consist of eleven members appointed by the Minister comprising—

2 of 2005.

- (a) a representative of the Ministry responsible for housing who shall be a qualified engineer;
- (b) a representative of the Ministry responsible for works who shall be a qualified architect;
- (c) a representative of the Ministry responsible for the environment;
- (d) a representative of the Ministry responsible for health;
- (e) a representative of the Ministry responsible for the National Fire Service;
- (f) a representative of the Ministry responsible for the Public Utilities Commission;
- (g) a representative of the Ministry responsible for lands and surveys;

- (h) a representative of the Association of Mayors;
- (i) a representative of the Association of Professional Architects who is from the private sector;
- (j) a representative of the Association of Professional Engineers who is from the private sector;
- (k) a representative of the National Association of Village Councils.

(3) The Minister shall appoint, by notice published in the *Gazette*, a Chairperson and a Vice Chairperson of the Authority from among the members of the Authority, and the Chairperson and Vice Chairperson shall hold office for a term of two years.

(4) A member of the Authority referred to in sub-section (2)(h) shall be appointed by the Minister, by notice published in the *Gazette*, for a term of two years and may be reappointed as a member upon expiration of the term of his appointment.

(5) A member of the Authority referred to in sub-section (2)(h) may resign his office upon giving written notice to the Minister; the Minister may revoke the appointment of such member of the Authority upon giving written notice to that member.

2 of 2005.

(6) The Chairperson shall have an original vote on any matter or question before the Authority.

2 of 2005.

(6A) The names of all members of the Authority as first constituted, their terms of office and every change in the membership thereof shall be published in the *Gazette*.

2 of 2005.
39 of 2017.

(6B) The Mayor of each Local Authority shall, in accordance with regulations made under this Act, constitute a Building Unit

with the responsibility of approving building permits and occupancy permits on behalf of the Authority for the area under the jurisdiction of the local authority.

(7) The Authority shall be entitled to the same protection under the Public Authorities Protection Act as if it were included in the definition of “Public Authority” given in section 2 of that Act, and the place at which the Authority shall hold its meetings shall be deemed to be the “abode” of the Authority within the meaning of that Act.

CAP. 31.

5.—(1) A meeting of the Authority shall be convened by the Chairperson, or in his absence from Belize or his inability for any reason to act, by the Vice Chairperson,

Meetings of the Authority.

provided that the Chairperson or Vice Chairperson as the case may be, shall convene a meeting at any time upon being requested in writing so to do by not less than four members,

provided further that the Minister may direct the Secretary that a meeting shall be convened and the Secretary, within fourteen days of such direction, shall convene a meeting accordingly.

(2) Five members shall constitute a quorum of the Authority.

(3) If at any meeting both the Chairperson and the Vice Chairperson are absent for any reason, the members present shall elect one of their number to preside at the meeting.

(4) The Director shall be entitled to attend at any meeting and to advise the members on the performance of any of their functions under this Act, but shall not be entitled to vote on any matter before the meeting.

6.—(1) The Authority shall, on such terms and conditions as it thinks fit, appoint a suitably qualified person as Secretary to the Authority.

Secretary of the Authority.
2 of 2005.

(2) The Secretary, or in his absence any officer instructed for the purpose by the Director, shall attend all meetings of the Authority, but may not vote on any matter or question before the Authority, and shall be responsible for preparing and maintaining all records and minutes of the proceedings of the Authority and of applications made to the Authority.

(3) The Secretary shall perform such duties as are or may be conferred upon him by this Act and such other duties as may be required by the Director.

Times and places of meetings of the Authority.
39 of 2017.

7. The Authority shall meet at such times and places in Belize, as it shall nominate.

Members not to participate in certain discussions.
39 of 2017.

8.—(1) Any member of the Authority or Building Unit who has personal interest in any matter which comes before the Authority or Building Unit for discussion at any meeting of the Authority, during any time when he is present at that meeting, shall forthwith declare that interest and shall withdraw from the meeting and remain absent whilst the matter is under discussion.

39 of 2017.

(2) The Secretary or the duly designated employee of the Building Unit, as the case may be, shall maintain a book or register in such form as is approved by the Minister acting in his discretion in which he shall record particulars of any declaration of interest pursuant to sub-section (1) and that register shall be open to inspection by the public.

(3) Any member of the Authority who—

- (a) knowingly fails to declare any interest he is obliged by sub-section (1) to declare;
- (b) having declared such interest in accordance with sub-section (1) fails to withdraw from the meeting; or
- (c) having withdrawn from the meeting in accordance with sub-section (1), returns to

that meeting during a time he is required by sub-section (1) to absent himself from the meeting,

commits an offence and is liable on conviction to a fine of “twenty thousand dollars and to imprisonment for a term not exceeding three years. 39 of 2017.

9.—(1) The members of the Authority shall appoint a registered engineer or architect to be the Director of Building Control, to exercise and perform the powers and duties specified in subsection (4). Director of Building Control. 39 of 2017.

(2) Subject to the provisions of this Act, the Director shall be responsible to the Authority for the administration and operation of this Act.

(3) The Minister may make regulations providing types of building permits, enforcement notices and other documents which shall be issued, signed or otherwise dealt with— 2 of 2005. 39 of 2017.

- (a) exclusively by a Building Unit;
- (b) exclusively by the Director;
- (c) by a Building Unit with the prior written approval of the Director.

(4) The Director shall have such powers as are conferred upon him by this Act and such duties as he is required by this Act or by the direction of the Authority to perform.

10.—(1) The Director may delegate any of his functions under this Act, other than the functions specified in section 9(3)(b), to a building inspector authorized by him in writing either generally or specifically. Functions of the Director. 2 of 2005.

(1A) Before delegating his powers under sub-section (1), the Director shall satisfy him or herself of the ability, technical 2 of 2005.

qualifications and professional competence of a building officer to adequately deal with the matter before making any delegation hereunder.

(2) Any person exercising any function assigned to a building officer by or under the provisions of this Act shall be deemed, for the purpose of the exercise of such function, to be the proper officer for the exercise of such function, if authorized for the purpose by the Director, and shall be deemed to have the powers of a building officer for the purpose of that function.

Technical
Managers and
Building
Inspectors.
39 of 2017.

11.—(1) For the purposes of this Act, each local authority shall appoint a Technical Manager, who shall be responsible for the administration of the Building Unit for the local authority, and in particular for reviewing plans and other documentation submitted in support of applications for a building permit or an occupancy permit, and inspecting or causing to be inspected construction or demolition to determine compliance with the terms of the building permit.

(2) The Technical Manager shall also undertake such other duties as may be assigned under this Act.

(3) For the purposes of this Act, each local authority shall appoint at least one Building Inspector for its Building Unit.

(4) Each Building Inspector shall inspect construction to determine compliance with the terms of the building permits and shall undertake such other duties as may be assigned by the Technical Manager. Protection of persons acting *bona fide* under the Act.

Protection of
persons acting
bona fide under
the Act.
39 of 2017.

12. No civil proceedings in any court shall lie against the Minister, any member of the Authority, the Director, any officer of a Building Unit or any other public officer in their respective private capacities for or in respect of any act or matter done, or omitted to be done, in good faith, in the exercise or purported exercise of any function under, or power conferred by, this Act.

12A.-(1) On or before the 1st June in each year, the Director shall prepare an annual financial report on the activities of the Authority including all income and expenditure of the preceding year along with the annual financial report of all Building Units, which he shall submitted to the Minister.

Reports.
39 of 2017.

(2) Thereafter, the Authority shall publish the reports in the Gazette and on the Authority’s website.

(3) The Technical Manager of each Building Unit shall on or before the 1st March of each year submit to the Authority an annual financial report for the Building Unit including all income and expenditure of the preceding year.

(4) The Authority shall publish each inspection report taken during the construction phase for a public building on the Authority’s website not later than three working days after the completion of the report

PART III

Building Permits and Control

13.-(1) Any person who proposes to construct or demolish a building described in subsection (1A) shall submit to the Authority an application for a permit to do so.

Application for
building permit.
39 of 2017.

(1A) A building referred to in sub-section (1) is a building that is a public building or a building that is outside of a municipal boundary.

39 of 2017.

(1B) Any person who proposes to construct or demolish a building described in sub-section (1C) shall submit to the relevant Building Unit an application for a permit to do so.

39 of 2017.

(1C) A building referred to in sub-section (1B) is a building that is within a municipal boundary.

39 of 2017.

2 of 2005.
39 of 2017.

(2) Every application for a permit to build shall be made in writing or electronically and shall be accompanied by such drawings, descriptions, calculations and specifications as the Building Unit or the Director may require on a prescribed form.

39 of 2017.

(3) Subject to section 9(3)–

- (a) the Technical Manager of a Building Unit shall, within fourteen days, in the case of buildings of 5,000 square feet or less, respond to the applicant in writing either by issuing a permit or refusing the application;
- (b) the Technical Manager of a Building Unit shall, within thirty days, in the case of buildings of over 5,000 square feet, respond to the applicant in writing, either by issuing a permit or refusing the application;
- (c) the Director shall within fourteen days, in the case of buildings of 5,000 square feet or less, being constructed in areas outside of a municipal boundary, respond to the applicant in writing, either by issuing a permit or rejecting the application;
- (d) the Director shall within thirty days, in the case of buildings of over 5,000 square feet, being constructed in areas outside of a municipal boundary, respond to the applicant in writing, either by issuing a permit or refusing the application;
- (e) the Director shall within thirty days or such other period as may be specified in regulations made for that purpose, in the case of public buildings, respond to the applicant in writing, by either issuing a permit or refusing the application,

and where an application is refused, the response to the applicant shall indicate the reasons therefor.

(3A) The period specified in regulations made under sub-section(3), shall not exceed forty-five days after receipt of the application, and the regulations may make provisions for shorter periods during which applications may be processed on payment of such higher fees and other administrative charges as may be specified in the regulations.

2 of 2005.

(3B) Where the Director or a Building Unit is not able for any reason to process an application within the period of forty-five days or any shorter period referred to in sub-section (3A), the Director or the Building Unit shall inform the applicant in writing of such inability and specify–

2 of 2005.

(a) the reason for the inability; and

(b) the period within which the application shall be processed.

13A.–(1) No person shall erect any advertisement of a permanent nature on a major highway or other public road that is outside of a municipal boundary without the permission of the Authority.

Advertisement restriction.

(2) No person shall erect any advertisement of a permanent nature within a municipal boundary without the permission of the respective Building Unit.

(3) Any person who contravenes sub-section (1) or (2) commits an offence and is liable on summary conviction to a fine not exceeding two thousand dollars or to imprisonment for twelve months or both.

(4) For the purposes of this section–

“advertisement of a permanent nature” includes a prominent structure of a durable

nature consisting of a sign or display, whether on a hoarding or in electronic or other form, and of the kind not normally intended for notification of a very imminent event or short-term activity;

“major highway”, means the George Price Highway, the Phillip Goldson Highway, the Hummingbird Highway, the Southern Highway and the Coastal Road;

CAP. 232. “public road” has the same meaning as under the Public Roads Act.

Certification. **13B.**—(1) The Authority shall, within six months after the coming into force of this section, conduct a certification for each Building Unit.

(2) In order to be duly certified under this section, a Building Unit will have to satisfy such requirements as may be prescribed or otherwise specified, including the employment thereto of a Technical Manager and a Building Inspector.

Jurisdiction. **13C.** A Building Unit upon certification by the Authority under section 13B has jurisdiction to receive applications for, process and make determinations as to, the grant or refusal of building permits for all buildings within their municipalities, except for public buildings.

Scope of jurisdiction. **13D.** Each Building Unit shall have jurisdiction within its municipality subject to the following enactments—

CAP. 85. (a) the Belize City Council Act;

CAP. 86. (b) the Belmopan City Council Act; and

CAP. 87. (c) the Town Councils Act.

13E.—(1) The Authority may revoke the certification of a Building Unit in the following circumstances— Decertification.

- (a) where the Building Unit is not staffed with a Technical Manager and a Building Inspector;
- (b) where employees or officers of the Building Unit have consistently failed to comply with the requirements of this Act or regulations thereunder;
- (c) where the Building Unit has failed within thirty days after receipt of the findings of an audit conducted by the Authority to begin to implement the recommendations specified in the audit in respect of its operations;
- (d) where the Building Unit has failed to submit to the Authority all building applications, approved building plans, building permits, inspector reports, occupancy certificates and monthly reports.

(2) Where a Building Unit has been decertified in accordance with sub-section (1), the Authority shall exercise all the jurisdiction in respect of pending or new applications.

14.—(1) Where plans of any proposed work are, in accordance with building regulations, deposited with the Director or Technical Manager, in the case of a Building Unit, the Director shall approve the plans, unless— Approval or rejections of plans.
39 of 2017.

- (a) they are defective;
- (b) they contravene any provision of the building regulations; or
- (c) they contravene the provisions of any zoning by-laws, or they do not comply with the 2 of 2005.

provisions of this Part or any other applicable law,

39 of 2017. in which case, he shall refer those plans to the Authority or Building Unit, as the case may be, together with his advice thereon.

39 of 2017. (2) On receipt of any plans on a referral by the Director or Technical Manager, in the case of a Building Unit under sub-section (1), the Authority or Building Unit, as the case may be, may reject those plans, or pass them subject to either or both of the conditions set out in sub-section (3).

39 of 2017. (3) The conditions mentioned in sub-section (2) are—

- (a) that such modifications as the Authority or Building Unit, as the case may be, may specify shall be made in the deposited plans; or
- (b) that such further plans as they may specify shall be deposited,

in order to bring the plans into conformity with the building regulations.

2 of 2005.
39 of 2017. (4) A person by whom or on whose behalf, plans have been deposited shall within thirty days in the case of plans deposited with the Authority or fourteen days in the case of plans deposited with the Building Unit, be notified in writing by the Director in the case of plans submitted to the Authority, or by the Building Unit in the case of plans submitted to the Building Unit, whether those plans have been approved or rejected.

(5) A notice of rejection of plans shall state the defects on account of which, or the building regulation or section of this Act for non-conformity with which, or under the authority of which, the plans have been rejected.

(6) A notice that plans have been passed shall—

(a) if the plans have been passed by the Authority in exercise of any power to relax or dispense with any requirement of the building regulations, or this Part, state the requirements of the building regulations or this Part relaxed or dispensed with;

(b) state that the approval does not constitute an approval to commence development or construction.

2 of 2005.

(6A) In subsection (6)(b), the expression “development” means the carrying out of building, engineering, mining or other operations in, on, over or under land, or the making of any material change in the use of building, or land or the segregation, division, or subdivision of any building or land whether or not any building, engineering or other operations have been carried out or are intended to be carried out for the formation of any lots.

2 of 2005.

(7) Where the Authority, the Director or a Building Unit determines that any plan, application or other document submitted by an applicant pursuant to this Act is defective or contravenes this Act, any regulations made, or any other applicable law, the applicant may make an application to a tribunal to be appointed by the Minister for that purpose, and the tribunal shall make such orders and issue such directions as to it may seem just in all the circumstances of each case.

2 of 2005.

(7A) The tribunal appointed under sub-section (1), shall consist of four members of whom two members shall be from the Association of Professional Engineers and the other two members from the Association of Professional Architects.

2 of 2005.

(7B) The members of the tribunal shall elect from their number a chairperson of the tribunal and the tribunal shall regulate its own procedure.

2 of 2005.

2 of 2005.
39 of 2017.

(7C) The decision of the tribunal shall not be the subject of any appeal.

Procedure for
waiver.
2 of 2005.

15.—(1) If on the advice of the Director, or of the Building Inspector for the local authority, and on application by a developer, the Authority deems it expedient to dispense with the observation of any condition of the Act, or the building regulations, in relation to a particular application, the Authority shall advertise the full details of the application in a local newspaper for three consecutive weeks, including the conditions that the applicant would wish to be waived and indicating the intent of the Authority to agree to the waiver of the conditions for the supportive reasons; the Authority shall also be notified if the decision is being taken by a local authority.

(2) If no objection is made to the request for a waiver of the specific conditions, then the application shall be reviewed at the following meeting of the Authority.

(3) Should objections be made, then the matter shall be reviewed at the following meeting of the Authority.

(4) Compliance with the provisions of this Act shall not prevent the applicant or builder from compliance with any other Act which refers to the construction or use of special classes of buildings or to the storage or use of hazardous materials.

Request for
further
information.

16.—(1) If so required by the Director by written notice, an applicant for building permission shall—

2 of 2005.

(a) furnish the Director, within such reasonable time as may be prescribed by notice, with such further information relevant to the application as may be specified in the notice;

2 of 2005.

(b) at his own expense, cause an environmental impact assessment to be made of the proposed development by a suitably experienced person

approved by the Department of the Environment;

- (c) permit the Authority, to enter upon and inspect the land to which the application relates,

provided that if the applicant, at the time of the application does not have an interest in the land to which the application relates as would enable him to permit the Authority to enter upon the land, he shall use his best endeavours to obtain the development permission.

(1A) Where an environmental impact assessment is carried out pursuant to sub-section (1)(b), the Director shall refer the application for the comments and advice of— 2 of 2005.

- (a) the Department of the Environment;

- (b) the Department of Transport, in relation to the impact of the proposed building on matters regulated under the Motor Vehicles and Road Traffic Act or regulations made thereunder, especially matters relating to road construction and traffic management. CAP. 230.

(1B) Where an application is dealt with by the Authority or a Building Unit, sub-sections (1) and (1A) shall apply to such application as if any reference to the Director was a reference to the Authority or a Building Unit. 2 of 2005.

(1C) Sub-section (2) applies to the Director and to a Building Unit as if the reference to the Authority was a reference to the Director or a Building Unit. 2 of 2005.

(2) The Authority may defer a decision on an application for development permission until it is satisfied on the matters in

respect of which further information is or has been required under the provisions of this section.

Consultation in relation to applications. 39 of 2017.

17.-(1) The Director or the Technical Manager, in the case of a Building Unit shall consult with any public officer or other person who appears to him to be likely to provide information relevant to an application for building permission to enable the Director or the Technical Manager, in the case of a Building Unit to advise the Minister or the Authority or Building Unit, as appropriate, with regard to the application.

(2) Any public officer or other person such as is mentioned in sub-section (1), or his representative, may be invited by the Authority or Building Unit to attend and speak at any meeting called to consider the relevant application.

Grant of a building permit. 39 of 2017.

18.-(1) A permit shall be granted in the case of a permit for the construction of a building, if the Director or the Technical Director, in the case of a Building Unit is satisfied that the operations involved will be conducted in accordance with the building regulations, and that nothing in any plan, specification or other information submitted with the application shows that the building, when constructed, will fail to conform to the building regulations.

39 of 2017.

(2) In the event of the Director or the Technical Director, in the case of a Building Unit refusing a permit, the Director or the Technical Director, in the case of a Building Unit shall list the regulations which would be contravened by the proposed building and the list shall not be treated as being exhaustive and no such refusal shall be construed as implying any approval of any part of the proposed building.

39 of 2017.

(2A) The Director or the Technical Director, in the case of a Building Unit shall forward to the Authority or Building Unit for consideration at its next meeting the application for a permit and his reasons for refusing the grant of a building permit.

(3) The Authority or Building Unit shall consider the application and reasons given for refusal and approve or reject the application for a building permit. 39 of 2017.

(4) In the case of a permit for demolition, a permit shall be granted, if the Authority or Building Unit is satisfied that the operations involved will be conducted in accordance with due diligence and in accordance with the building regulations. 39 of 2017.

(5) Approval of drawings conveys no title to land or waiver to any term in a lease or licence.

19.—(1) Where the Director or a Building Unit deals with an application, the fee and other administrative charges in respect of the application shall be paid to, Fees. 2 of 2005. 39 of 2017.

(a) the Authority, if the Director deals with the application ; or

(b) the Local Authority, if a Building Unit deals with the application. 39 of 2017.

(2) The appropriate fees and administrative charges referred to in sub-section (1), shall be specified in regulations made by the Authority after consultation with the local authorities.

20.—(1) Where a person carries out any work without a permit or does any act or fails to do an act in contravention of this Act or regulations made, the Director or a Building Unit may issue an order in writing, called a “Stop Order”, to such person directing him to cease, by a date specified in the order, the activities specified in the order. Stop order. 2 of 2005. 39 of 2017.

(2) Where a person to whom an order is issued under sub-section (1), fails to take appropriate steps to ensure the cessation of the activity to which the order relates, he commits an offence and is liable on summary conviction to a fine not exceeding five thousand dollars or to imprisonment for a term not exceeding five years or to both such fine and term of imprisonment.

39 of 2017.

(3) Where a person fails or neglects to comply with an order made under sub-section (1), the Director or the Building Unit may execute or cause to be executed the work which the person has failed or neglected to carry out, and any expenses incurred by the Director or Building Unit, shall be a civil debt due to the Director or the Building Unit, as the case may be, from the person who has failed or neglected to comply with the order.

(4) The Authority, after consultation with local authorities, may make regulations under this section specifying the circumstances under which a Stop Order may be issued.

(5) Without prejudice to the generality of sub-section (4), regulations made under this section may prohibit a person from—

- (a) erecting a structure without an approved building permit;
- (b) erecting a structure contrary to an approved building permit;
- (c) erecting a structure without an approved plan on site;
- (d) erecting a structure without obtaining the approval from a building inspector to proceed;
- (e) demolishing a structure without permission;
- (f) proceeding with the erection, demolishing or alteration of any structure based on reasons of public safety, or the reasonable likelihood of damage to public or private property.

(6) A Stop Order issued under this section becomes effective—

- (a) when served personally on any person above the age of eighteen years on the premises identified in the order;
- (b) when posted in a conspicuous place on any part of the premises identified in the order;
- (c) after being published in three consecutive issues of the *Gazette*; or
- (d) after being published in three consecutive issues of a newspaper circulating in the area to which the premises identified in the order is situated.

21. Any person who contravenes any of the provisions of this Act, other than those relating to the conduct of building operations, commits an offence and on summary conviction is liable to a fine of not less than 1% and not more than 5% of the estimated construction value, and in the case of a continuing offence to a further fine not exceeding one hundred dollars for every day during which the offence is continued after a date set by the Court for the contravention to be corrected.

Penalties.

22. Any person aggrieved by reason of delay, maladministration or by any decision made under this Act may within fourteen days after receipt of the decision appeal to a tribunal to be appointed by the Minister for that purpose, and the tribunal shall make such orders and issue such directions as to it may seem just in all the circumstances of each case.

Appeals.
39 of 2017.

(2) The tribunal appointed under sub-section (1) shall consist of three members, of whom one shall be a representative of the Association of Professional Engineers, and one shall be a representative of the Association of Professional Architects of Belize and one shall be an architect or engineer nominated by the Belize Chamber of Commerce and Industry.

(3) The members of the tribunal shall elect from their number a chairperson of the tribunal and the tribunal shall regulate its own procedure.

Power to require removal or alteration of work.
39 of 2017.

23.—(1) If any work to which the building regulations are applicable, contravenes any provision of those regulations or of this Part, the Authority or Building Unit without prejudice to any prosecution under this Part may by notice require the owner either to pull down or remove the work or, if he so elects, to effect such alteration therein as may be necessary to make it comply with the building regulations or this Part.

39 of 2017.

(2) If, in a case where the Authority or Building Unit is by any provision of this Part expressly required or authorized to reject plans, any work to which the regulations are applicable is executed either without plans having been deposited, or notwithstanding the rejection of the plans, or otherwise than in accordance with any requirement subject to which the plans were passed, the Authority or Building Unit, or the Director with the consent of the Authority, or Technical Manager with the consent of the Building Unit, may by notice to the owner require him to pull down or remove the work, or, if he so elects, to comply with any other requirements specified in the notice, including requirements which might have been made as a condition of passing plans.

39 of 2017.

(3) If a person to whom a notice has been given under this section fails to comply with the notice before the expiration of twenty-eight days, or such longer period as the Court may on his application allow, the Authority or Building Unit or any department or officer of the Government or any contractor engaged by any of them may pull down the work, or effect such alterations therein, and the Authority may recover from him the expenses reasonably incurred in so doing.

(4) No notice under sub-section (1) or (2) shall be given after the expiration of six years from the date of the completion of the work, and, in any case where plans were deposited, no such notice shall be served on the ground that the work contravenes

the building regulations or does not comply with any provision of this Part, if either the plans were passed or notice of their rejection was not given within sixty days of their deposit or such greater period as may be agreed and the work has been executed in accordance with those plans and in accordance with any requirement made as a condition of passing the plans.

(5) Nothing in this section shall affect the right of the Authority or Building Unit or of the Attorney General or any other person to apply for an injunction for the removal or alteration of any work on the grounds that it contravenes the building regulations or any provision of this Part.

39 of 2017.

24. Where plans of any proposed work have been deposited in accordance with the building regulations or this Part, and either the plans have been passed or notice of rejection of them has not been given in accordance with this Part, and the work to which the plans relate has not been completed within five years of the deposit of those plans, the deposit of the plans shall be of no effect.

Deposits of plans to be ineffective.

25.—(1) Within seven days after any person has completed the construction of any building, he shall send or cause to be sent to the Director or Technical Manager, as the case may require, a notice in writing stating the date of completion of the operations and applying for permission to occupy and use the building.

Occupancy certificates.
39 of 2017.

(2) No person, other than a maximum of two watchmen, shall occupy a new, altered or rebuilt building or use any work in connection therewith unless and until the Director or Technical Manager, as the case may require, after inspection of the building and the work in connection therewith, has certified the building and the work in connection therewith, be in conformity with the provisions of this Act and the building to be fit for occupation; such inspection and the issue of a permit to occupy and use a building or work, or of instructions to amend the building, shall be issued within two weeks of the receipt of the application.

39 of 2017.

Moveable
dwelling.
39 of 2017.

26.—(1) A moveable dwelling shall include any tent, any van or other conveyance whether on wheels or not and any shed or similar structure, being a tent, van, conveyance, shed or similar structure, which is used only temporarily or intermittently for human habitation; or any building or part of a building which is erected for experiment upon or research into the behaviour of any material, method of construction or design technique, provided that such experiment or research has been approved in writing by the Director or the Technical Manager or by the Head of one of the organizations involved in the research activity.

39 of 2017.

(2) No moveable building shall be erected without the approval of the Authority or Building Unit.

(3) The Authority shall determine the conditions which shall apply to the construction or installation of moveable buildings and such buildings shall be considered to be temporary and the Authority shall on application of the owner, consider and decide on the period during which the building shall be used and the conditions of its use.

Buildings of
mixed
occupancy.

27.—(1) Where a building is divided into parts which are occupied by different persons, the separating walls and floors between the parts shall conform to the provisions of this Act or the building regulations.

(2) Where a building or a part of a building occupied by one person is divided into compartments, each compartment shall conform to the provisions of this Act or the building regulations relating to the class to which it belongs.

Change of use.

28.—(1) If the use of a building is changed so that the building enters into a different class, the whole building shall be made to comply with the provisions of this Act or the building regulations for the new class. A written notice shall be forwarded by the owner of the building to the local authority.

(2) If a building is divided to form two or more occupancies each of which is or is intended to be of the same use as the whole

building was before the division, then each occupancy so formed and the separation between them shall comply with the provisions of this Act or the building regulations as if the whole building was being newly erected.

(3) This section also applies to a person intending to construct a pre-fabricated building, who shall submit all plans and other documents required by this Act or regulations made hereunder for approval by the Authority, the Director or a Building Unit before any work commences to construct the said building.

2 of 2005.

29.—(1) Every person who erects or owns a public building shall cause it to be inspected by the competent authority, the Authority or Building Unit at the cost of the competent authority if the building is identified to be a safety concern by way of complaint made to the competent authority, Authority or Unit or by observation of any of the entities.

Public buildings.
39 of 2017.

(2) Where the inspection findings reflect safety and structural risk, the owner of the building is responsible for the cost of a more in-depth inspection by the relevant professional and for the cost of improvement, and once the improvement is completed, the owner of the building shall provide a report from a competent professional.

(3) The report required under sub-section (2) shall contain information on the following matters relating to the building—

(a) fire protection;

(b) mechanical;

(c) plumbing;

(d) electrical; and

(e) structural.

(4) If upon review of the report submitted in accordance with sub-section (2), the Authority is satisfied that the building is not safe for the purposes for which it was erected it shall by written notice to the owner of the building require the owner to undertake such remedial work as is necessary to ensure that the building is safe for the purposes for which it was erected and if the owner fails to undertake such remedial work then the Authority may effect such remedial works and may recover from the owner the expenses reasonably incurred in doing so.

(5) Any owner who fails to comply with a written notice issued under sub-section (4) commits an offence and is liable on summary conviction to a fine not exceeding twenty thousand dollars or to three years imprisonment.

(6) Any person who fails to comply with sub-section (1) commits an offence and is liable on summary conviction to a fine not exceeding five thousand dollars.

Director may enter.

30. The Director and any other person authorised in writing by him on behalf of the Authority, may at all reasonable times after the completion of any public building, and at all times during which any building is used as a public building, enter and inspect it for the purpose of ascertaining whether such building is in conformity with the provisions of this Act or any regulations made by the Authority with regard to public buildings.

Public building not to be used until approved.

31.—(1) No person shall use any public building or let or allow it to be used as such unless and until the Authority, by notice in writing addressed to the owner thereof, has declared its approval of the construction thereof, and of its suitability for the purpose for which it is proposed to be used.

(2) After the Authority has declared its approval, no person shall do or allow to be done any work affecting or likely to affect such building without the approval of the Authority.

(3) Any person who contravenes this section commits an offence and is liable on summary conviction to a fine not less than five thousand dollars and not more than ten thousand dollars or two years imprisonment.

2 of 2005,
39 of 2017.

32. Where it is proposed to convert or alter any building, erected for a purpose other than a public purpose, into a public building, such conversion or alteration shall be carried out, and such building shall be constructed, in such manner as is approved by the Director and the provisions of this Act and of any regulations made by the Authority applicable to public buildings shall apply to such alteration or construction, as if it were the construction of a public building.

Conversion into
a public
building.

33.—(1) Whenever it appears to the Authority that any building in Belize used as a public building is not so constructed or maintained as to afford necessary protection to all persons who use the building, the Authority may, by notice in writing require the owner of such building, within a reasonable time to be specified in the notice, to make such alterations to the building as shall be approved by the Authority.

Authority may
require
alterations
necessary for
safety of public.

(2) If the owner fails to comply with the requirements of the notice within the prescribed time, he commits an offence and on summary conviction is liable to a fine of five thousand dollars, and to a further fine of three hundred dollars for every day after the first day, after the expiration of such reasonable time as may be specified under sub-section (1), during which such default continues.

39 of 2017.

(3) The Authority may, in lieu of such notice, or concurrently therewith, or at any time thereafter, and without prejudice to the recovery of penalties for the non-compliance therewith, by notice in writing served upon the owner of such building, require the owner, on or before a date to be specified in the notice, by statement in writing under his hand addressed to the Authority, to show cause why the building should not cease to be used as a public building, or require such person, on such date and at such time and place as is specified in such

notice, to attend personally, or by an agent duly authorized in writing in that behalf, before the Authority, and show sufficient cause why such building should not cease to be used as a public building.

(4) If the owner fails to show sufficient cause why the building should not cease to be used as a public building, the Authority may, by order addressed to the owner thereof, prohibit the use of such building as a public building.

39 of 2017.

(5) Every person who, after notice of a prohibition order issued by the Authority under this section, uses or allows or suffers such building to be used as a public building, commits an offence and on summary conviction is liable to a fine of five thousand dollars for every day during which he allows or suffers it to be so used, or during which he so uses it, as the case may be, after the notice of prohibition.

Dangerous
buildings.
39 of 2017.

34.—(1) Where a structure is considered by the Authority or Building Unit to be unable to withstand a hurricane, to be ruinous or so far dilapidated as to have become unfit for use or occupation, or to be from any cause whatever in a structural condition dangerous or prejudicial to the property in, or inhabitants of, the neighbourhood, the Director or the Technical Director, in the case of a Building Unit, may advise the Authority or Building Unit to serve a notice in writing to the owner of such structure requiring him within fourteen days of the service of the notice, to take down, secure, repair or rebuild it, or any part thereof, or otherwise to put it in a state of good repair, as the case may require, to the satisfaction of the Director or the Technical Director, in the case of a Building Unit, within a time to be specified in the notice.

39 of 2017.

(2) Whenever it is made known to the Authority or Building Unit that any internal part of any building, including any wall, partition, or ceiling of any building, is in a state dangerous or prejudicial to any occupier of such building or of any neighbouring building, the Authority or Building Unit shall cause it to be surveyed by the Director or the Technical Director,

in the case of a Building Unit, and if the Director or the Technical Director, in the case of a Building Unit, is satisfied, upon such survey and examination that the structure is in a state dangerous or prejudicial to any such occupier, he shall serve a notice in writing on the owner of the structure requiring him forthwith to have it shored up, taken down, secured, repaired, or rebuilt, as the case may require, to the satisfaction of the Director or the Technical Director, in the case of a Building Unit, within a time to be specified in the notice.

(3) If the owner fails, within the time specified in any such notice served upon him under sub-sections (1) or (2), to comply with the requirements of the notice, the Authority or Building Unit, or any person authorised by it in writing, may make a complaint thereof before the Court, and the Court may order the owner to carry out the requirements of the notice within a time to be fixed by it in such order. 39 of 2017.

(4) If the order is not complied with within the time therein prescribed, the person on whom such order is made commits an offence and is liable on summary conviction to a fine of five hundred dollars, and to a further fine of one hundred dollars for every day during the continuance of such non-compliance, and the Authority or Building Unit may, without prejudice to its right to recover such fines, with all convenient speed enter upon the structure and the ground upon which it stands and execute the order. 39 of 2017.

(5) When the order directs the taking down of a neglected structure or any part thereof, the Authority or Building Unit, in executing the order, may remove the materials to a convenient place, and (unless the expenses incurred by the Authority or Building Unit under this section in relation to such structure are paid to them within fourteen days after such removal) sell it or any part thereof as in its discretion think fit. 39 of 2017.

(6) All expenses incurred by the Authority or Building Unit under this section in relation to a structure may be deducted by the Authority or Building Unit out of the proceeds of the sale, 39 of 2017.

and the surplus, if any, shall be paid by the Authority or Building Unit to the owner of the structure on demand and upon proof of title, or the Authority may, if it thinks fit, pay such surplus into the Court to an account to be entitled “in the matter of the Belize Building Act, and of the premises the materials of which were sold under the provisions of the Belize Building Act”.

(7) Where the Fire Chief is satisfied that an existing building does not comply with the requirements of this Act with respect to fire safety, and constitutes a grave danger to the safety of the public or of persons using or occupying the building—

39 of 2017.

(a) he shall send to the Director or the Technical Director, in the case of a Building Unit a written certificate to that effect; and

39 of 2017.

(b) the Director or the Technical Director, in the case of a Building Unit shall, within fourteen days of receiving such a certificate from the Fire Chief, cause a notice to be served on the owner of the building if he be known or the occupier if any, requiring such owner or occupier to take such action as may be specified in the notice and stating the period within which such action shall be taken.

Closure Orders.

35.—(1) Where an owner or occupier on whom a notice is served fails to comply with the terms of the notice within the prescribed period, where neither the owner nor the occupier can be found, the Director may, in addition to other proceedings, apply to the Court for a Closure Order.

(2) A Closure Order made under this section shall—

(a) specify the building to be closed;

(b) order the closure thereof under the direction of a police officer; and

- (c) order that the building remain closed until the Director shall have certified in writing that the order is no longer required.

(3) Seven days' notice of intention to apply for a Closure Order shall be given by the person making such application, by posting a copy of such notice upon a conspicuous part of the building to be affected, and upon being so posted the notice shall be deemed to be notice to all persons of such intention, provided that in the case of an emergency such notice of intention shall be given as is practicable.

(4) No person shall occupy any building during the continuance in force of a Closure Order made in respect thereof.

36. During such periods of time as are designated by the Government as being a hurricane watch, the owner, occupant or user of a property shall take precautions for the securing of buildings and equipment, and any fabric awnings and swing signs shall be lashed to the ground, and such other precautions shall be taken for the securing of buildings, structures, material or equipment as may be reasonably required.

Hurricane precautions.

36A.—(1) Subject to sub-section (2), the Authority or a Building Unit, as the case may require, may appoint any person to prosecute offences under this Act or any regulations made thereunder in respect of permits granted by the Building Unit.

Prosecutions. 39 of 2017.

(2) No prosecution for an offence under this Act or any regulations, except with the prior authority of the Director of Public Prosecutions.

PART IV

Miscellaneous

37.—(1) The Minister may from time to time make regulations, after consulting with the Authority, prescribing all matters—

Regulations.

- (a) required or permitted by this Act to be prescribed; or
- (b) necessary or convenient to be prescribed for carrying out or giving effect to this Act.

(2) Without limiting the generality of sub-section (1), the regulations may make provision for or with respect to the following matters—

- (a) requiring a matter affected by the regulations to be in accordance with a specified standard for a specified requirement, or approved by or to the satisfaction of, a specified person or body, or a person or body of a specified class of persons or bodies;
- (b) conferring a discretionary authority on a specified person or body, or on a person or body of a specified class of persons or bodies;
- (c) providing, in a specified case or class of cases, for the exemption of persons or things from the application of the building regulations, whether unconditionally or on specified conditions or conditions additionally imposed, and either wholly or to such an extent as is specified or otherwise determined;
- (d) providing for the registration of builders and the qualifications required for such registration;
- (e) the establishment of committees composed of engineers who are members of the Association of Professional Engineers of Belize and architects who are members of the Association of Professional Architects of Belize, charged with the responsibility of advising the

Authority on the development, modification or amendment of Regulations relating to the building industry in Belize;

- (f) prescribing with respect to new buildings—
- (i) the preparation and foundations of the site;
 - (ii) the method of construction, structural strength and stability;
 - (iii) the materials including materials of short life and preservation from decay;
 - (iv) the insulation, lighting and ventilation of rooms;
 - (v) the dimension of rooms and spaces;
 - (vi) fire prevention, precautions and safety;
 - (vii) plumbing and water supply facilities;
 - (viii) sanitation, sewerage collection and disposal facilities;
 - (ix) electrical and telecommunications installations;
 - (x) gas installations and piping;
 - (xi) lifts and other mechanical installations for conveyance;
 - (xii) emission of noxious or offensive substances;

- (xiii) hurricane and earthquake precautions and protection;
- (xiv) means of access to and egress from buildings;
- (xv) the use of buildings or parts of buildings;
- (xvi) the appointment of Building Inspectors and inspection of construction;
- (xvii) the type and height of fences;
- (xviii) matters connected with, or ancillary to any of the foregoing matters;
- (g) prescribing with respect to existing buildings—
 - (i) structural alterations or extensions to buildings;
 - (ii) the purposes for which a building, or as the case may be, a part of a building is used, in cases where any material change occurs;
- (h) specifying the powers and duties of the Authority;
- (i) facilitating the work of the Authority;
- (j) prescribing separate standards for residential, commercial, rural and urban building construction;
- (k) prescribing a National Building Code;

39 of 2017.

(l) generally, for carrying the purposes or provisions of this Act into effect.

(3) The regulations may impose a penalty not exceeding five thousand dollars and, in the case of a continuing offence, an additional penalty not exceeding five hundred dollars for each day during which the offence continues, for an offence against or non-compliance with a building regulation.

38.—(1) The Belize City Building Act, Revised Edition 2003 is hereby repealed. Repeal.

(2) Notwithstanding the repeal, any legal proceedings pending under the repealed Act shall continue and be determined as if this Act had not been passed.

(3) Notwithstanding the repeal, all subsidiary legislation made under that Act, in so far as they are not inconsistent with this Act, shall continue to remain in force until repealed and replaced by subsidiary legislation made under this Act.

(4) Section 42 of the Housing and Town Planning Act is hereby repealed. 39 of 2017.